

# ***FLETCHER PUBLIC SCHOOLS***



***108 W HORNADAY***

***FLETCHER, OK 73541***

***580-549-3016***

Thank you for visiting our website to learn more about our student transfer policy. We appreciate your interest in Fletcher Public Schools. We do our best to welcome additional students to our district whenever it is possible.

Fletcher Schools makes decisions about student transfers in accordance with district policy and state law. You can download our comprehensive district policy below; however, we are providing the following information for your convenience:

- The state Department of Education requires that the following form be completed to apply for a transfer: <https://sde.ok.gov/student-transfers>  
Paper copies of the form can also be picked up at the Fletcher Administration Building.
- Decisions about transfers for the 2022-2023 school year will be made by July 15, 2022. We will contact parents directly about the approval status of their child's transfer.
- Mid-year transfer requests will be considered within four school days of the district receiving the application.

- New transfers are accepted on a first-come, first-served basis. Students who attended the district on a transfer during the 2021-22 school year will be automatically accepted pending approval from the district.
- To accept a transfer, enrollment in the grade the parent requests must be under the district-established capacity. The district's capacity and vacancy numbers for each grade and school can be found below.
- Transfers may be denied based on capacity, attendance and discipline issues.
- Transfers for siblings must be considered separately.
- If the grade a student requests is over capacity, he/she will be offered the opportunity to be placed on a waiting list.
- Transfer students must abide by eligibility requirements established by the Oklahoma Secondary Schools Activities Association (OSSAA) for OSSAA-sanctioned activities.
- Transfer decisions may be appealed by submitting a letter to the Fletcher School Board within 10 days of receiving a denial of transfer notice.

If you have any questions about the transfer process, please contact Shane Gilbreath, Fletcher Schools Superintendent at 580-549-3016 or at [sgilbreath@fletcherschools.org](mailto:sgilbreath@fletcherschools.org).

[Fletcher Board Policy on transfers](#)

## Student enrollment numbers as of: **October 1, 2023**

| <b>Grade</b>     | <b>Number of students</b> | <b>Limit</b>                      | <b>Open spaces</b> |
|------------------|---------------------------|-----------------------------------|--------------------|
| Pre K            | 28                        | 20 per teacher<br>2x20= <b>40</b> | 12                 |
| Kindergarten     | 35                        | 20 per teacher<br>2x20= <b>40</b> | 5                  |
| 1 <sup>st</sup>  | 34                        | 20 per teacher<br>2x20= <b>40</b> | 6                  |
| 2 <sup>nd</sup>  | 42                        | 20 per teacher<br>2x20= <b>40</b> | 0                  |
| 3 <sup>rd</sup>  | 33                        | 20 per teacher<br>2x20= <b>40</b> | 7                  |
| 4 <sup>th</sup>  | 33                        | 20 per teacher<br>2x20= <b>40</b> | 7                  |
| 5 <sup>th</sup>  | 45                        | 20 per teacher<br>2x20= <b>40</b> | 0                  |
| 6 <sup>th</sup>  | 31                        | 20 per teacher<br>2x20= <b>40</b> | 9                  |
| 7 <sup>th</sup>  | 31                        | <b>40</b>                         | 9                  |
| 8 <sup>th</sup>  | 40                        | <b>40</b>                         | 0                  |
| 9 <sup>th</sup>  | 38                        | <b>40</b>                         | 2                  |
| 10 <sup>th</sup> | 32                        | <b>40</b>                         | 8                  |
| 11 <sup>th</sup> | 31                        | <b>40</b>                         | 9                  |
| 12 <sup>th</sup> | 23                        | <b>40</b>                         | 17                 |

## Parents Guide to Transfers:

<https://sde.ok.gov/sites/default/files/Parent%27s%20Guide%20to%20Student%20Transfers.pdf>